

**Thayer Street District Management Authority**

**Board of Directors Meeting**

**Tuesday, October 2, 2012**

**Brown University, 295 Lloyd Avenue - 3rd Floor, Providence, RI**

## **MEETING MINUTES**

**The Thayer Street District Management Authority (TSDMA) board meeting was called to order at 9:02 a.m.**

### **1. Roll Call**

**Directors: Edward Bishop, Chair; Albert Dahlberg; Dave Everett; Paul**

**Griesinger; Steve Lewinstein; John Luipold; and David Shwaery.**

**TSDMA Staff: Robin Remy, Executive Director**

**Guests: Susan Mardo, Kartabar; Theo Spyrides, Paragon**

### **2. Appointment of New Board Member**

**Ms. Susan Mardo was nominated to become a board member. Mr. Shwaery motioned to accept the nomination, Mr. Luipold seconded**

**the motion, and all directors voted in favor.**

### **3. Discussion and Vote on Minutes from September 11, 2012, Board Meeting**

**Minutes from the September 11, 2012, board meeting were reviewed. Mr. Luipold motioned to accept the minutes, Mr. Dahlberg seconded the motion, and all directors voted in favor.**

### **4. Discussion and Vote on Financial Report**

**Ms. Remy presented financial reports for September 2012. Board members discussed issues related to delinquent assessments. The Board directed Ms. Remy to contact attorney Seth Handy to research options for collecting these delinquent assessments and to report back to the board at the October meeting. Mr. Luipold motioned to accept the financial report, Mr. Shwaery seconded the motion, and all directors voted in favor.**

### **5. Property Management Report**

**Ms. Remy reported on touring the Thayer Street District with Matt Murray of Murray Painting and developing a procedure for reporting and removing graffiti. Ms. Remy distributed a district map she created which identifies buildings, businesses, and streets included in the District; this map has also been supplied to Ocean State Cleaning and Murray Painting.**

**Ms. Remy presented a draft Request For Proposals (RFP) for**

**Sidewalk Cleaning Services.** Board members were asked to review the RFP and send any further input or names of preferred contractors directly to Ms. Remy.

#### **6. City of Providence Report**

**Mr. Everett reported that City of Providence Forester Doug Still recommended mulch as the preferred material for filling tree pits. Mr. Everett explained that the City of Providence will be issuing an RFP to develop a plan for the Thayer Street corridor. Mr. Dahlberg stated the proposed Gilbane housing project made the City of Providence realize it needed a more comprehensive plan for the area that would address zoning and quality of life issues. Mr. Luipold clarified that this project was initiated by the City and will be run and controlled by the City. Brown University, at the request of the City of Providence, will provide partial funding for this project.**

#### **7. Parking**

**Mr. Luipold reported that he met with local parking facility operator LAZ Parking to discuss options for making Brown's Lot 11 available for public parking.**

#### **8. Other Business – Board**

**Mr. Dahlberg has asked his office intern to prepare recommendations for ordinances to regulate food truck operations in the Thayer Street/College Hill area. He will present these recommendations at**

**the November board meeting.**

#### **9. Other Business – Public**

**Ms. Mardo reported on police response to a mugging that happened outside Kartabar. The group discussed issues related to the jurisdiction of Providence Police Department (PPD) and Brown University Department of Public Safety (DPS). Board members agreed to invite Lt. John Ryan (PPD) and an officer from DPS to the November meeting.**

**The meeting was adjourned at 10:03 am.**